

giz Plot 23 Nakasero Road, P.O BOX 103822, Kampala-Uganda

To all tenderers

German Development Cooperation
GIZ Office Uganda

E-Mail procurement-giz-uganda@giz.de Date 29.09.2026

Transaction no.: 7000024807
Project processing number: G-012599-004
Internal order: Output 12599990000
Country: Uganda

Type of procedure: Public invitation to tender

Invitation to submit a tender

Dear Sir/Madam,

We intend to award a contract for the services/works described in the enclosed procurement documents.

Subject: Consultancy services On Preparation Of A Draft Project-Level Theory Of Change And A Draft Benefit-Sharing Framework For A Potential Carbon Project In Nabajjuzi Wetland.

Please submit your eligibility document with the technical and financial bids by Wednesday 21st October 2026, 23:59 hours EAT in English only to UG_Quotation@giz.de following the instruction/guide in the **Tender Advert**.

The email subject line should be in the form of: **7000024807-Carbon project in Nabajjuzi wetland.**

Details of our submission requirements are explained in the enclosed terms and conditions for application. Tenders which are submitted after the deadline, or which do not comply with the terms and conditions for application, will not be considered.

By submitting your tender, you accept GIZ's General Terms and Conditions of Contract 2024 attached to this tender documents.

Please note that this is a public invitation to tender so there will be no negotiations.

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

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Commerzbank AG Frankfurt am Main
BIC (SWIFT): COBADEFFXXX
IBAN: DE45 5004 0000 0588 9555 00

Please note that when you submit a tender, it remains binding until the expiry of the bid validity period of 120days from the date of submission. The contract will come into force when GIZ issues the contract award notice upon completion of the evaluation process.

The tender documents listed below must be submitted in full and as separate documents:

Eligibility documents below (zipped)

- Registered powers of attorney authorizing signatory/representative of the firm to sign agreements / documents on behalf of the firm.
- Current and valid Tax Clearance Certificate addressed to GIZ Uganda, or its equivalent.
- Valid Current Trading License
- Registered URSB certificate of filing most recent Company Annual Returns or its equivalent
- Signed Outsourcing of data processing form.
- Signed Bid validity Document Confirming that bid is valid for 120 working days. Vendor to write up and sign.
- Summary of certified audited accounts for the last 3 financial years (2025, 2024 and 2023.) with Average Annual turnover equivalent to 160,000 Euro
- Must have employed as on 31.12.2025 at least 4 persons on full-time basis.
- In case of a consortium, all the partners should meet the stated criteria above.

Technical bid, including an up-to-date curriculum vitae (CV) for each expert.

Financial bid should in the format provided (price schedule)

When preparing the financial bid, The tenders received will be subject to a technical evaluation based on the CV in accordance with the technical assessment grid (see annex). Only tenders that score over 500 points in the technical evaluation will be accepted for the financial evaluation. Technical bids that fail to reach this cut-off point will be regarded as unsuitable.

The technical bid is weighted at 70% and the financial bid at 30%.

Please attach the 'Declaration by candidate/bidding consortium' (consortium declaration) signed by all members in case of bidding by Consortium.

Please also submit the annex 'Data processing services pursuant to Article 28 EU GDPR and technical and organisational measures'. Fill in the boxes for where explanation are required and have the document signed.



If you have any questions regarding the tender, please send them **no later than 5days to the tender submission deadline of 25.09.2026** to procurement-giz-uganda@giz.de. All clarifications will be communicated simultaneously in writing to all interested parties.

Sustainability

We have developed a Guide for Practising Corporate Sustainability (GPS) so that our contractors can learn about corporate sustainability at GIZ. We encourage all tenderers to complete the GPS online course and obtain the certificate.

Completing the GPS will not influence the award decision in this procedure. However, we would very much welcome your participation: <https://gps.giz.de/en/>.

Yours sincerely, Deutsche Gesellschaft für

Internationale Zusammenarbeit (GIZ) GmbH

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Annexes

1. Application requirements of the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH for the award of contracts for services and works (in the current version)
2. General Terms and Conditions of Contract for Supplying Services and Works (in the current version)
3. Terms of reference
4. Technical Evaluation Criteria
5. Assessment grid for the technical evaluation of tenders
6. Eligibility assessment grid
7. Vendor Bid Sheet.